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| Job Title | Deckhand |
| Responsible to | Harbour Controller |
| Function | Water services & Customer support |
| Working hours | Variable shift to cover harbour operations from 10:00 to 22:00 hrs. during peak season and 08:00 to 13:00 hrs. out of season. Additional cover will be required for maintenance activities, busy periods, leave or absence. A flexible approach to working hours is required. |

This is a guide to the work you will initially be required to undertake, it will change from time to time to incorporate changing circumstances and business priorities. It forms part of your contract of employment and serves as a foundation for regular performance appraisals.

Overall Purpose of the Role

To operate the harbour's vessels, including mooring and unmooring them and transporting harbour staff and materials. To transport the harbour's customers to and from their vessels. Collect mooring fees. Carry out cleaning and general maintenance of the harbour's vessels and facilities.

Where appropriate to carry out general maintenance on a range of facilities throughout the harbour, including moorings. To maintain records, answer emails and complete the necessary paperwork commensurate with running a harbour as directed by the Harbour Controller.

To work as a team member, supporting the harbour staff in providing harbour services and harbour operations necessary for the efficient and safe operation of the harbour. Assist in ensuring the delivery of the harbour's services and provision of its facilities are in compliance with the harbour regulations.

Qualifications and Experience

The following is a summary of the training & experience required for this role. It is not necessary to have all of the qualifications listed below, but the applicant should clearly outline their water borne experience in their application.

- Has experience of using a motor/powerboat in a commercial setting and holds a level two motor/powerboat qualification.
- Holds a current VHF radio license.
- Holds an up to date RYA 1st Aid certificate.
- Able to use a computer to answer emails and update spreadsheets.
- Able to use the telephone in a polite and helpful manner.
- Able to deal with customers in a polite, respectful and helpful manner.
- Has proven ability to work as a member of a team.
- Able to work alone for extended periods and take responsibility for day to day activities.

Salary

Due to the nature of the leisure boat industry, hours are variable and may be averaged over the year to cater for seasonal demand. Typical starting salary is £8.20, though the salary offered may depend upon experience and level of training achieved.

Applications should be made in writing to the Harbour Controller by post or email to operations@queenborough-harbour.co.uk

Cut-off date for applications is **Monday 1st Feb 2016**.

Harbour Controller
Queenborough Harbour Trust
South St
Queenborough
Kent
ME11 5AF